



Traditional Arts Recovery Program

Nomination Deadline:
August 31, 2021

Invited Proposal Deadline:
October 15, 2021

Activity Period: January 1–December 30, 2022

Para asistencia en español, llame al 971-345-1641

Award Amount: \$5,000

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About the Oregon Arts Commission

Vision

The Oregon Arts Commission envisions a future where communities celebrate creative expression, artists and arts organizations thrive through robust public support, the arts are recognized as an essential economic driver and Oregon is recognized as a leader for equity and inclusion in the arts.

Mission

To enhance the quality of life for all Oregonians through the arts by stimulating creativity, leadership and economic vitality.

Strategic Plan

View the [Arts Commission's strategic plan online](#).

About the Oregon Folklife Network

The Oregon Folklife Network (OFN) is the state of Oregon's folk and traditional arts program. Administered by the Museum of Natural and Cultural History at the University of Oregon, OFN comprises a network of partners working to document, sustain, and celebrate the diversity of Oregon's living cultural heritage.

Definition of Folklife

Folklife, also referred to as folklore or traditional art, encompasses the everyday knowledge, art and lore that are passed within communities through imitation, conversation and practice. These are arts rooted in the cultural life of a community whose members share a common language, ethnic heritage, religion, occupation or geographic region. Born of longstanding traditions, folk arts are continually refreshed by contemporary uses and modified as people, environment, and technologies change. Folklife includes forms as new as hip hop and as old as Native American basket weaving.

Traditional arts do not include cultural appropriation or folk-inspired art, which are produced by individuals and groups who are not part of the cultural community that originally produced/created/developed the art form, even if the quality of the art is excellent.

About the Traditional Arts Recovery Program

Purpose

The Traditional Arts Recovery Program is administered by the Oregon Folklife Network, in partnership with the Oregon Arts Commission, with National Endowment for the Arts American Rescue Plan funds.

The purpose of the program is to support economic and cultural recovery by distributing American Rescue Plan resources to fifteen traditional artists for the creation of new artwork. These artists and tradition keepers will use a range of art forms to represent and express Oregon's diverse ethnic, sacred, occupational and regional cultural arts.

This program does not have an open application. It is a two-phase program that begins with a nomination process with limited eligibility requirements. Traditional artists that fit the eligibility requirements and are interested in nominating themselves, please contact Emily West Hartlerode at OFN to learn more: eafanado@uoregon.edu or 541-346-3820.

Award Amounts

Fifteen traditional artists will each receive \$5,000. There are limited resources and not all nominees will receive funding.

Requirements and Limitations

Matching Requirements

There is no match required for Traditional Arts Recovery awards.

Deadlines

All artists who would like to nominate themselves must contact OFN no later than 5:00 p.m. on the August 31, 2021 to be considered for review.

Proposal materials (letter of intent or phone interviews) must be submitted to OFN or completed no later than 5:00 p.m. on October 15, 2021 to be considered for review. OFN will support nominated artists as possible to meet this deadline.

The Arts Commission and OFN are not responsible for late nominations or proposal materials and cannot guarantee processing of nominations or proposal materials submitted after the published deadlines.

Eligibility

The Arts Commission and OFN have final determination on eligibility and may review eligibility at any time or request more information as necessary.

At the time of the application materials deadline, all applicants must:

- Fit OFN's definition of folklife (see above on p. 2) and within one or more of the following eligible categories (as defined by the NEA): dance, music, crafts and visual arts, literature, theatre and performance art, and oral traditions;
- Have participated in at least one OFN program, including the Traditional Arts Apprenticeship Program, Culture Keepers Roster and/or Culture Fest. Nominees may also have participated in any iteration of OFN's predecessor folklife programs (e.g., Oregon Folklife Program at Oregon Historical Society). Qualifying traditional artists not meeting this eligibility criteria may become eligible by applying/being accepted to the online Culture Keeper's Roster prior to the nomination due date. For more information, contact Emily West Hartlerode: efanado@uoregon.edu or 541-346-3820;
- Be 18 years of age or older;
- Have been domiciled in Oregon for at least one year ("domicile" is a person's fixed, permanent and principal home for legal purposes);*
- Have a social security or individual taxpayer identification number, which is required to pay the award recipient.

* If selected for an award, you may be required to provide proof of your domicile status. Acceptable proof is described in [Oregon Administrative Rule 735-016-0030](#).

How Nominations are Received and Reviewed

Phase 1: Nominations

OFN will coordinate a Nominations Committee of 10 experts in the field, which may include artists, artist administrators, fieldworkers and/or folk arts specialists. Each Nominations Committee member will nominate three to five artists. Eligible artists may also self-nominate. Traditional artists that fit the eligibility requirements and are interested in nominating themselves should contact Emily West Hartlerode at OFN: efanado@uoregon.edu or 541-346-3820.

Phase 2: Invitation for Proposals

OFN staff reviews submitted nominations for eligibility. Nominees who meet program requirements will be invited to submit project proposals. OFN will contact eligible nominees to make these invitations and provide support in collecting brief letters of intent or to conduct phone interviews with each nominee to:

- Document the artists' vision for their work;
- Understand why the work is important to their artistic practice and/or community; and
- Discern how the work will be shared.

The nominee materials will then be reviewed by a panel of professionals that is separate from the Nomination Committee with experience in the arts and other fields relevant to the grant program. OFN and the Arts Commission consider panel recommendations for funding and make final determinations.

Nominators and nominees should not assume that panelists have any prior knowledge of the nominee's work.

Review Criteria

The following review criteria will be used to evaluate proposals (0 is the lowest score):

- Clear description and/or vision of the proposed artwork (0 to 25 points)
- Clear plan for sharing the artwork with others (Scoring is based on the quality of your plan, not the number of interactions) (0 to 25 points)
- Clear statement of importance of the artwork and/or artistic practice to the applicant's culture and/or community (0 to 25 points)
- Clearly explanation of significance of award to applicant's post-pandemic recovery (0 to 25 points)

Proposal Materials

Personal Information

1. Name and contact information, including phone, email, address and county or name of tribal land where you live.
2. Demographic questionnaire. Answers to the voluntary questions will help the Oregon Arts Commission measure program outcomes, including to what extent programs reach individuals from traditionally or currently underserved or under-resourced communities. Aggregated data gathered over time may be used to inform future outreach or to help the agency improve program design. Submission of this information is voluntary. The information, or declining to provide it, will not subject you to any adverse treatment and will have no impact on agency decision making regarding qualifications for any program or service.

Letter of Intent or Phone Interview

Once you are invited to submit a proposal, you may submit a letter of intent of no more than two (2) pages or request a phone interview with OFN to verbally provide the required information. Proposals should address the following:

1. **Description and/or vision for the proposed artwork:**
 - What artwork do you envision creating? Be as specific as possible about the artwork. For example, what medium or mediums will you use? How will you make the artwork? What are the dimensions, length or number of iterations? Name any collaborators or others that will assist.
 - Is this artwork in keeping with artwork you have made in the past or are you proposing new work?
2. **Plan for sharing the artwork with others:**
 - Who are the audiences you intend to reach? (We recognize that some art forms are not appropriate to show broadly; in those cases, with whom will you share it?)
 - What is your plan for sharing the artwork with others? How will you share the artwork? Where will you share the artwork? With whom?
 - Are they new audiences or have you reached these audiences in the past?

- o Please share additional details about your outreach plan.
3. **Importance of the artwork and/or artistic practice to your culture and/or community.**
- o What makes your artwork or artistic practice important to your culture or community?
 - o Why is this artwork important to create and share now?
4. **Significance of award to applicant's recovery from pandemic-related losses.**
- o How would this award be significant to your experience as an artist as you recover from pandemic-related losses?

Assistance

Assistance is available from OFN staff prior to the proposal materials deadline. Artists that were invited to submit proposals may also seek feedback after funding decisions have been made. See Contact Information below.

Para asistencia en español, llame al 971-345-1641

Accessibility

Upon request, Arts Commission nomination and proposal materials will be made available in an alternate format such as Braille, large type, or audiotape. For applicants who are hearing-impaired and require TDD assistance, please call 800-735-2900.

Appeal Process

The Arts Commission recognizes that procedural errors may occur in the application process and is committed to acknowledging errors and rectifying the effects. Appeals may not be made on the basis of an applicant's disagreement with an assessment of how the application met the review criteria, the judgment of a review panel or the amount of the award.

Applicants considering an appeal should contact the Arts Commission for guidance (see Contact Information below). Letters of appeal must be submitted to the Arts Commission Executive Director within 30 days of being notified of whether you were selected to receive funding. Appeals are reviewed and acted on by the Arts Commission board. Appeals may result in an approval of an award or an increase in the award amount if the applicant can satisfactorily document that the application was misrepresented or improperly reviewed through no fault of the applicant. If the appeal is supported by the Arts Commission board, funds will be awarded only if they are available.

All decisions made by the Arts Commission board or committees are final.

Contact Information

Emily West Hartlerode, OFN Associate Director: eafanado@uoregon.edu, 541-346-3820

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For assistance with accessibility or decision appeals, contact arts.grants@oregon.gov or 503-982-0082.

If You Receive an Award

Receiving Payment

An award contract will be sent to the email address in the proposal materials. Before payment can be processed, a signed copy of the contract must be returned to the Arts Commission. A W9 form will be included, which is required for payment and must be completed for tax purposes. Awardees will receive a 1099 at the end of the calendar year. Artists are responsible for verifying the tax liability for the award.

If your plan for the creation of new artwork changes significantly during the funding period, you are required to notify the Arts Commission in writing of the changes. Changes must be approved by the Arts Commission. In some cases, the Arts Commission may request return of funding if the changes are outside the scope of the original plan for the creation of new artwork.

The Arts Commission at any time may require additional information prior to awarding funds or during the funding period. Award recipients that have been previously funded by the Arts Commission must fulfill outstanding final report requirements before new funds will be distributed. Awardees may be subject to periodic monitoring by the Arts Commission and must retain fiscal records for a period of three years following completion of the funding period.

Payment Schedule

Artists invited to submit proposals will be notified of whether or not they were selected for an award approximately two months after the proposal materials deadline. Grant awards will not be paid out until after the start of the activity period. Applicants should plan accordingly.

Final Report

To help the Arts Commission report on the results of public funding, award recipients must submit a final report within 30 days of the completion of the funding period. The following will be collected on the Final Report:

- Discuss how you used the Traditional Arts Recovery grant funds. Be specific. Did your project differ from what was proposed and approved? If so, how? (max 500 characters)
- How specifically did the Traditional Arts Recovery grant impact your work as an artist? For example, what technical or artistic skill did you master? (max 1500 characters)
- How specifically did the Traditional Arts Recovery grant impact your culture or community? (max 1500 characters)
- How did you acknowledge your undertaking as funded by the Oregon Arts Commission and Oregon Folklife Network?

Final report data will not be evaluated by the Art Commission's review panels and does not affect current or future applications. This information will be used by the Arts Commission, OFN and/or the National Endowment for the Arts for aggregate reporting purposes.