Oregon Arts Commission Meeting

April 10, 2020

Via Phone:
Phone: 1-877-848-7030
Code: 584309#

GoToMeeting
https://global.gotomeeting.com/join/736692381
# Oregon Arts Commission

## Meeting Agenda

April 10, 2020

10:00 am to 12:30 pm

**Via Conference Call**

Teleconference: 1-877-848-7030

Participant Code: 584 309

GoToMeeting [https://global.gotomeeting.com/join/736692381](https://global.gotomeeting.com/join/736692381)

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<th>1</th>
<th><strong>Action</strong></th>
<th><strong>Brian Roll Call</strong></th>
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<tr>
<td></td>
<td>10:00 AM</td>
<td><strong>Call to Order and Welcome, and Chair's Report</strong></td>
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<td>Anne Taylor, Chair</td>
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<th>2</th>
<th><strong>Discussion</strong></th>
<th><strong>Check in and Update</strong></th>
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<th>3</th>
<th><strong>Action - Vote</strong></th>
<th><strong>Board Minutes January 7, 2020</strong></th>
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<tr>
<td></td>
<td>10:35 AM</td>
<td>Anne Taylor</td>
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<tr>
<th>4</th>
<th><strong>Information</strong></th>
<th><strong>Executive Director Update &amp; Legislative Update</strong></th>
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<tr>
<td></td>
<td>10:45 AM</td>
<td>Brian Rogers, Executive Director</td>
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<th>5</th>
<th><strong>Information</strong></th>
<th><strong>Application Deadline Changes</strong></th>
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<td>11:15 AM</td>
<td>Deb Vaughn, Arts Education Coordinator</td>
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<th>6</th>
<th><strong>Action</strong></th>
<th><strong>Operating Support Program, Interim Application Process</strong></th>
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<td>11:35 AM</td>
<td>Brian Rogers and Kat Bell, Grants &amp; Office Coordinator</td>
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<th>7</th>
<th><strong>Information</strong></th>
<th><strong>Arts Access Reimbursement Update</strong></th>
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<td>Deb Vaughn</td>
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<th>8</th>
<th><strong>Information</strong></th>
<th><strong>Staff Updates</strong></th>
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<th>9</th>
<th><strong>Action</strong></th>
<th><strong>Adjourn</strong></th>
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<td>12:30 PM</td>
<td>Anne Taylor</td>
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Unanticipated agenda items may or may not be included. The meeting is a phone conference. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Kat Bell 503-986-0082. TTY 800-735-2900
Oregon Arts Commission Meeting Minutes

January 7, 2020

Teleconference

Commission Members Present: Anne Taylor, Chair; Jenny Green, Vice Chair; Michael Dalton; Michael Greer; Harlen Springer; Matt Stringer

Board Members Absent: Christopher Acebo; Avantika Bawa

Staff Present: Brian Rogers, Executive Director; Kat Bell, Grants & Office Coordinator; Eleanor Sandys, Registrar & Research Specialist; Deb Vaughn, Arts Education Coordinator

Others Present: Brenda Bateman, Assistant Director for Operations, Business Oregon

Welcome and Call to Order
Taylor called the meeting to order at 3:04 pm.

Minutes from November 11, 2019 Commission Meeting
Springer said he attended that meeting.

Motion: Green moved approval of November 11, 2019 minutes with the correction that Springer was in attendance. Seconded by Greer. Motion passed unanimously.

Arts Access Program Update
Vaughn presented report. She said we have now allocated two-thirds of the budget. She said the program is oversubscribed and encouraged the Commission to think about increased funding in this category.

Arts Learning Guideline Changes
Vaughn presented report. She said this is a follow up from the November 11, 2019 meeting and is based on that discussion and input.

Motion: Taylor moved approval of the changes to the Arts Learning guidelines as presented. Seconded by Springer. Motion passed unanimously.

Arts Build Communities Awards
Green presented report. She said the panel had a lot of discussion about ways to improve the program and process.

Action: Rogers will bring together the group of Commissioners on this call to discuss the suggestions made by the Arts Build Communities panel.

Motion: Springer moved approval of Arts Build Communities awards as presented with the exception of the Oregon Coast Youth Symphony Festival. Seconded by Greer. Motion passed unanimously.

Motion: Taylor moved approval of the Arts Build Communities award to the Oregon Coast Youth Symphony Festival. Seconded by Green. Dalton abstained. Motion passed.

Operating Support Program, DEI Questions and Rubric
Rogers presented report. Discussion followed.

Motion: Stringer moved approval of Operating Support questions with the following amendments:

Organizational Capacity, question 4: Applicants are required to explain any significant operation deficit or accumulated debt

Artistic Merit and Community Impact, question 3: Describe efforts your organization undertakes to reach beyond your specific audience. How do you engage with these populations?

Seconded by Greer. Motion passed unanimously.

Commission and Staff Updates
Rogers said the Community Development Coordinator positions was posted today. He said Acebo was in ArtsWatch and he will forward the link to Commissioners. He also said he will be going to the Western States Arts Federation Executive Director Forum in Reno next week.

Springer said Commissioners from Travel Oregon went on a public art tour of Florence.

Taylor confirmed the next meeting of the Oregon Arts Commission will be April 10 from 10-12:30. Further, she is holding August 21 in Portland or Salem and October 2 for subsequent meetings.

Adjourn
Motion: Greer moved to adjourn the meeting. Seconded by Taylor. Motion passed unanimously.

Meeting adjourned at 4:25 pm.
TO: Oregon Arts Commission  
FROM: Brian Rogers, Executive Director  
SUBJ: Executive Director Report  

Welcome Liora  
We are very excited to have Liora Sponko as our new Community Arts Coordinator! Her first day will be Monday, April 20.

Liora will provide technical assistance to arts organizations and communities across Oregon to help them thrive through the arts. She will also manage the grant programs for Arts Build Communities, Small Operating Support and Operating Support for Arts Services, Music and Dance.

Liora has been an arts administrator and grassroots community-builder for more than two decades. She has served as the Executive Director of Lane Arts Council for nine years, where she has tripled the organizational budget, developed inclusive programming and increased partnerships with the public and private sectors.

Liora also served as a programs coordinator for the University of Oregon and did development work for nonprofits including Community Center for the Performing Arts/WOW Hall, Centro Latino Americano and Womenspace. She is fluent in Spanish and has a master’s in International Peace and Development from Universitat Jaume I (Castellón, Spain) and a bachelor’s in Sociology and Spanish from the University of California at Santa Barbara. She has received multiple certifications and awards, including recognition as a rising business star in Lane County.

National Endowment for the Arts  
The $2 trillion federal economic recovery package included $75 million to the NEA. The NEA is required to allocate 40% of its revenue to the state arts agencies, and the Arts Commission will receive $452,000 to regrant. The NEA will also make direct awards for recovery efforts. Attached is an FAQ for the NEA’s CORONAVIRUS Aid Relief and the Economic Security (CARES) Act. We just received this information April 8, and we will begin the process of drafting up guidelines for Commission review; we will convene a board meeting shortly for that purpose.

AFTA Survey  
The Americans for the Arts developed a survey to gather national impact data to support advocacy efforts and provide information to stakeholders. Follow this AFTA Link to get updated information. Below is an email sent on March 26.

The number of Oregon cultural organizations that have responded to the AFTA survey is ranked number three in the Nation. Below are the total number of respondents for the top five states.
As of March 26, 453 Oregon cultural organizations had already reported financial losses to-date of $8,611,881 with data still being collected from more than 1,000 organizations. (Source: Americans for the Arts). Portland-area organizations alone are estimating losses of $45.8 million through May, and individual artists and cultural workers are projecting losses of $11 million through that same time period (Source: Portland Regional Arts and Cultural Council).

Oregon Arts and Cultural Recovery Funders Coordination
The following grantmakers are currently meeting: Miller Foundation; The Ford Family Foundation; Regional Arts and Cultural Council; Oregon Community Foundation; The Collins Foundation; and the CARE Foundation, along with me representing the Arts Commission and the Cultural Trust. We are working to align our grantmaking efforts and many of the funders are pooling funds so organizations would be able to apply to one source. Other funders not listed above are also being approached to participate. The goal is to launch by April 10.

There are also three programs that have been established to provide relief funding to creative professionals, below.

The Regional Arts and Culture Council is asking people to donate to the Emergency Artist Relief Fund, which supports creative professionals who have experienced a financial loss due to the COVID-19 pandemic. The fund is open to artists at all levels of their careers, in a broad variety of disciplines. Applicants will be asked to submit evidence of their artistic practice, household income and financial loss as part of the application. RACC will make awards of up to $500 in order to support as many individual artists as possible, prioritizing those without access to other COVID-19 relief funds.

Lane Arts Council created the Lane County Artist Relief Fund to aid individual artists who have lost work during the pandemic. Funding will be distributed to as many qualifying artists as possible, including visual artists, performing artists, literary artists and event production workers. The goal is to stabilize our local artists and ensure they will have the foundation to continue their creative work, now and into the future.

Portland Creative Laureate Subashini Ganesan and Oregon Poet Laureate Kim Stafford established the Portland Area Artist Emergency Relief Fund, which has already awarded $95,000 to 245 individual artists.

Legislative Update: Emergency Cultural Relief Fund
The Cultural Trust has a Legislative Request into the Governor’s Office and the Legislature to create an emergency funding program by allocating $10 million from the Trust’s permanent fund, currently valued at $29 million. If approved, the Emergency Cultural Relief Fund program would fund organizations for payroll and general operating support. The staff developed initial program concepts and guidelines and we are working with a committee of about 25 people, including Arts Commissioners Harlen and Jenny, to refine the program. The committee approved the concept and we are working on equitable funding distribution models. Attached is the Committee Charter and the Draft Guidelines.
Governance Structure Review
We are continuing the Governance Structure Review process and James Johnson, Senior Project Manager at the National Policy Consensus Center of Oregon Solutions, is in the process of contacting about 30 stakeholders to set up interviews. We hope to see his initial report in a couple of months.

Biennium Prep for 2021-23 Legislative Session – Policy Option Packages (POP)
The Cultural Trust and Arts Commission staff have begun strategizing and discussing ideas for the next legislative session. One of the ideas that is emerging is researching cultural districts, and how both the Trust and Arts can work together to develop a comprehensive approach with stakeholders including the Main Street Program, Oregon Folklife Network, Travel Oregon and Business Oregon’s Regional Development Officers, as well as others.

Another POP and Legislative Concept we are developing is the Percent for Art Statute Adjustments.

This Legislative Concept does not request additional funding, the request is to modernize the existing language and administrative duties and allocations of the program.
1. Increase the percentage of the total construction budget allocated to public art from 1% to 1.25%. The .25% would be allocated to a maintenance and conservation fund to care for and steward the collection. The .25% would be held by the ‘owner agencies’.
2. Increase the administrative allocation of projects from 10% to 20% to adequately fund the ongoing staffing of increased number and scope projects.

This concept increases the amount of funds set aside from any state agency or public university construction project in excess of $100,000 by 0.25%. Of 21 currently active Percent for Art projects, this would equal an average increase of $70,000 per project.

Support to Organizations
Carrie has captured a comprehensive list of online programming that organizations are providing to continue engaging their audiences during social distancing. We are incredibly impressed by their resiliency and will continue to update the list at least biweekly.

Business Oregon Update
Business Oregon created an Emergency Relief Committee in order to coordinate our efforts and provide support. The meetings are daily for an hour, and both Kat and I attend. Topics include updates from operations, program managers, legislative updates, and federal program updates.
CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT

FAQs (as of April 7, 2020) for State Arts Agencies, Regional Arts Organizations, and National Assembly of State Arts Agencies

ABOUT THE MONEY ITSELF

Question: Will we have to MATCH the CARES Act funds?
Answer: The funds that you receive will be non-matching. They will be provided with no cost-share requirement.

Question: What are the ALLOWABLE USES of the funds?
Answer: There are specific allowable uses for the CARES Act funds for both SAAs and RAOs and their awardees:

- The CARES funds may support salaries, administration costs, and related subgranting to the nonprofit arts sector in response to the COVID-19 pandemic.
- In addition, SAAs and RAOs may allocate up to $50,000 of these funds for their own salaries/fringe and operating expenses (e.g., rent, utilities, etc.) to manage the CARES Act requirements.

Question: May INDIVIDUAL artists receive CARES Act awards directly from SAAs and RAOs?
Answer: The Arts Endowment is prohibited from funding individual artists. Funds flowing from the Arts Endowment, likewise, may not be used to fund individual artists. An exception to this rule is if an agency is permitted to make awards to individuals, then the agency may allocate CARES Act funds to individuals whose projects have been interrupted due to COVID-19.

Question: May SAAs and RAOs allocate CARES Act funding to entities also receiving direct CARES funding from the Arts Endowment?
Answer: Yes, you may award funding to entities also receiving direct CARES funding from the Arts Endowment.

PROCESS FOR RECEIVING /AWARDING THE FUNDS

Question: What do we have to do to RECEIVE the funds?
Answer: The Arts Endowment will automatically begin amending your Federal FY 19 Partnership Agreement with the additional CARES funds. After you receive your notification, funds will be available to draw down. See below for more information.
Your Federal FY 19 Partnership Agreement will also be extended for two additional years. Final reports will be due 90 days after the new end date.

**IMPORTANT: Separate records must be maintained for the CARES funds.**

As soon as possible, we need four sets of figures from each SAA/RAO/NSO:

1. CARES **subgrant** amount (the amount you’ll plan to use to make subawards).
2. CARES **salary/wages and fringe benefits** amounts (We’d prefer these broken out; if you combine them all into salary and wages, that's how we'll enter them into your amended Partnership Agreement project budget).
3. CARES **admin expenses amount:** that's the amount for rent, utilities, etc. to keep you operating.
4. How many CARES awards (approximately) each SAA and RAO anticipates making.

We recognize that you may have to seek approvals from your own authorizing officials. Any delays in providing these figures to us shouldn’t hold up our issuing the amendment to you. However, we do need these figures and we ask that you email them to Andi Mathis at mathisa@arts.gov and please copy grants@arts.gov.

**Question:** Does this affect our **INDIRECT COST RATE**?

**Answer:** For those of you with a federally-negotiated Indirect Cost Rate, you can include the additional amount that will be added to your budget’s indirect cost line. Please remember you will need to track this separately for reporting purposes.

**Question:** Are there requirements as to how we **AWARD** these funds?

**Answer:** SAAs /RAOs may issue guidelines, do a call, etc., to make subawards. Refer to Question #2 for the only allowable costs under the subaward. There is no required turnaround time for making subawards, but we strongly encourage SAAs and RAOs to expedite the awarding of the CARES Act funding.

**Question:** How do we request **PAYMENT** of these funds?

**Answer:** All payment request rules remain – you must be able to expend the funds you request within 30 days, and states must abide by their Cash Management Improvement Act (CMIA) agreement as necessary.

- A CARES payment request can only be for the CARES funds; it cannot be combined in a payment request with the “regular” partnership funds.
- You must indicate in the progress report field that the request is for CARES money.
Oregon Cultural Trust
Emergency Cultural Relief Funding
Guidelines

Cultural Trust Vision
We envision an Oregon that champions and invests in creative expression and cultural exchange, driving innovation and opportunity for all. The mission of the Cultural Trust is to lead Oregon in cultivating, growing and valuing culture as an integral part of communities. We do this by inspiring Oregonians to invest in a permanent fund that provides annual grants to cultural organizations. - Cultural Trust Board of Directors

Purpose of Funds
Provide emergency relief funding for cultural organizations that demonstrate income loss due to COVID-19 impact. The funds are designated for:

- FTE retention or support for contracted cultural workers at cultural organizations;
- or
- Core operational support to maintain facilities and organizational infrastructure.

Funding Equity Distribution
In the initial phase many if not all of the cultural organizations the Trust frequently receives applications from will apply. The Trust considers frequent applicants and grant recipients its “core constituency.”

In order to create and maintain equity, a percentage of funds will be reserved for distribution to each county and tribe through a formula that will be based on competitive applications from each county and tribe. The Trust recognizes regional differences, including access to funding from individuals, corporations and funders.

Award Amounts
Award amounts will be based on a percentage of total operational budget and proposed use. For FTE requests, awards will be based on percentage of total monthly payroll from November 1, 2019, through February 29, 2020.

The Trust will consider the diversity of the cultural organizations, including budget size, geographical location, primary audience served and the number of FTE and contractors prior to March 2020.

Funding period is (March 12, 2020-September 30, 2020). 6 months from when the fund is launched. Priority is to spend the money now, not save it for later. Will also need to collect final reports to evaluate need for additional support.

Payment Schedule
TBD
Applications will be accepted, reviewed and, if approved, funded on a rolling bases within phases as described under Funding Equity Distribution.

The Cultural Trust has a modest number of staff members. The Trust is part of Business Oregon, and therefore all applications, online application portal and contract administration will be managed in coordination with other departments including Information Technology, Contracting, and the Fiscal department. The demand on the Trust and other departments will be at extremely high levels. Collectively we are dedicated to expediting relief funds and will do our best to ensure timely disbursement even during these times of virtual offices.

**Application Rolling Deadline(s)**

Applications are accepted on a rolling basis until the available funds allocated to each phase are expended. Guidelines and deadlines may be amended to facilitate additional rounds of funding, if available. Before submitting an application, contact culture.grants@oregon.gov to check fund availability.

**Requirements and Limitations**

Eligibility to apply for first phase of funding:
- Registration on the list of Cultural Trust’s qualified nonprofits as of March 26, 2020
- Have current IRS 501(c)(3) federal tax-exempt status or
- Be a cultural entity within a federally recognized Indian Tribe based in Oregon or
- Be an institution of higher learning (universities and colleges) that has a significant cultural program or cultural organization.

Only one application per organization or cultural program within a tribe or institution of higher learning will be accepted.

Funding priority will be given to applicants who have received Cultural Development funding or funding from one of the five statewide cultural partners (Oregon Heritage Commission, Oregon Arts Commission, Oregon Humanities, Oregon Historical Society, State Historic Preservation Office) in the last three fiscal years. [core constituency, 1st round of applicants, possibly broaden for second round?]

No matching funds required.

**Eligibility to receive funding**
- Applicant has cancelled or postponed public cultural programming, fundraising activities, services to the field or other activities that generate earned income as a result of COVID-19 impact.
- Applicant has a demonstrated revenue loss since March 12, 2020
Applicant has articulated an appropriate use of the award in accordance with the stated purpose of the funds

Applicant clearly describes accountability of accepting and using relief funding.

Limitations

Funds may not be used for:

- Events that take place outside the program's defined period (March 12, 2020-September 30, 2020—see: Award Amount above)
- Events whose primary purpose is to raise funds for a non-cultural purpose.

Accountability

The Oregon Cultural Trust and the Trust's permanent fund are accountable to the Governor’s Office, the Oregon Legislature, the Cultural Trust Board, Business Oregon and Trust Donors. The permanent fund is created by an annual percentage of Trust contributions made by donors as matching gifts for their support of eligible cultural nonprofits. The mission of the Trust and its statutory language mandates a state-wide purview for equitable distribution of funds.

The Trust expects organizations to be as forthcoming as possible; understandably drastic measures had and will continue to be implemented. The Trust also recognizes the severity of this time will probably cause organizations to begin the process of closing operations. In order to preserve institutional memory and programmatic legacy, we have created an option for you to describe your efforts in preserving our collective cultural identity for future generations.

How Applications are Reviewed

Staff reviews submitted applications for eligibility, completeness and accuracy. Applications that meet program requirements are authorized, pending availability of funds.

Application and Supporting Material Submission

Organizations may submit an application via https://oregon4biz.force.com/OAC/s/login/ or by emailing a PDF to culture.grants@oregon.gov.

Application Questions

1. What is the unanticipated need that your organization is facing as a result of the COVID-19 crisis, including actual and projected future cancellations? (max 1,500 characters)
2. How will funding assist your organization in meeting the need you outlined above? (max 1,500 characters)
3. How will these operating support funds be used? (check all that apply)
   a. Retain FTE
   b. Support contractors
c. Preservation of institutional memory and programmatic legacy in the event organization dissolves

d. Transition and support of programming or services to online

e. Other core operational needs (Specify)

Responses should be clear and concise. The Trust may contact applicants for more information.

**Assistance**

Americans with Disabilities Act Statement of Non-discrimination: Any entity that provides services to the public must certify that it complies with the Americans with Disabilities Act of 1990, 42, USC Sec. 12101, et seq. and agrees not to discriminate on the basis of race, creed, religion, color, sex, marital status, political opinion, familial status, national origin, age, gender, sexual orientation, military status, gender identity, source of income or disability status. The Cultural Trust provides assistance to Oregon cultural groups on issues of access. Contact the Oregon Cultural Trust at (503) 986-0082 or kat.bell@oregon.gov for information or assistance. TDD assistance is available at (800) 735-2900. Applicants will certify their compliance within the application.

**Reporting Requirements**

1. Funds were used to (complete all that apply):
   a. Retain FTE: how many and for how long
   b. Support contractors: how many and for how long
   c. Preservation of institutional memory and programmatic legacy in the event organization dissolves: what resources were preserved and how
   d. Transition and support of programming or services to online
   e. Other core operational needs (Specify)

2. Budget outlining expenditures associated with relief funding

**Staff Contact Info**

Determine members of Arts/Culture staff who will run this program, consider soliciting programmatic support from Cultural Partners
April 10, 2020

TO: Oregon Arts Commission
FROM: Deb Vaughn, Arts Education Coordinator
SUBJ: Application Deadline Changes

When COVID-19 first started to impact Oregon arts organizations, we made a decision to suspend our upcoming application deadlines as organizations needed to focus on pressing issues. We are about to announce the following deadline calendar. The grant periods will remain the same.

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<tr>
<th>Program</th>
<th>Original Deadline</th>
<th>New deadline</th>
<th>Funding Period</th>
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<tbody>
<tr>
<td>Operating Support</td>
<td>April 3</td>
<td>June 1</td>
<td>(July 1 - June 30)</td>
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<td>Arts Learning</td>
<td>May 1</td>
<td>June 17</td>
<td>(Sept. 1 – Aug. 31)</td>
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<td>Small Operating Support</td>
<td>June 1</td>
<td>No change</td>
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<tr>
<td>Career Opportunity</td>
<td>March 5</td>
<td>No change</td>
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**Cultural Trust**

| Cultural Development     | April 17          | May 8        | (Sept 1 – Aug 31) |

We have also asked grant recipients for the Arts Learning and Arts Build Communities programs to contact us if they need to revise their project timelines.

Requested Action:

- ✔️ Informational only
- □ For commission input/discussion
- □ For commission action
April 10, 2020

TO: Oregon Arts Commission
FROM: Brian Rogers, Executive Director
SUBJ: Operating Support Interim Application for FY2021

We are recommending having all previous Operating Support recipients submit interim applications for FY2021 funding. We were planning to have about half of the Operating Support applicants apply with a full application for this deadline as detailed below. Interim applications are fairly short and easy to complete and will save organizations time and effort and enable us to focus on relief support efforts.

Application Timeline
Dance, Film/Media, Interdisciplinary and Music organizations: Submit a Full Application by the published deadline in ODD NUMBERED FISCAL YEARS and submit an Interim Application by the published deadline in EVEN NUMBERED FISCAL YEARS.

Arts Services, Literary, Theatre and Visual Arts organizations: Submit a Full Application by the published deadline in EVEN NUMBERED FISCAL YEARS and submit an Interim Application by the published deadline in ODD NUMBERED FISCAL YEARS.

New applicants to Operating Support would have to complete a full application. We can establish an interdisciplinary panel to review any new applications; we are not expecting many.

Requested Action:

☐ Informational only ☐ For commission input/discussion ☐ For commission action
April 10, 2020

TO: Oregon Arts Commission
FROM: Deb Vaughn, Education Coordinator
SUBJ: Arts Access Reimbursement Program Updates

Since the last Commission meeting, staff reviewed the following Arts Access Reimbursement requests for FY2020.

As of January 7, $2,745.35 remained available.

**LineStorm Playwrights, Region 4**
Reimbursement for American Sign Language interpretation services for performances at Fertile Ground Festival in February, 2020.

Total Access Expense: $2,340  
Amount Requested: $1,000  
Action: Funding awarded.

**The John G. Shedd Institute for the Arts, Region 2**
Reimbursement for installation of hearing loops in two meeting rooms and one public gathering space on December 2, 2019.

Total Access Expense: $9,355  
Amount Requested: $1,000  
Action: Funding awarded.

**Portland Playhouse, Region 4**
Reimbursement for American Sign Language interpretation services for a production of “A Christmas Carol” in December, 2019.

Total Access Expense: $1,100  
Amount Requested: $550  
Action: Funding awarded.

Remaining Funds Available: $195.35
Applications received after March 3 were declined due to lack of funds.

Requested Action:

☑️  Informational only  ☐  For commission input/discussion  ☐  For commission action
Percent for Art
Project Management: There are five contractor project managers (in addition to the Visual Arts Coordinator position) managing 17 Percent for Art projects across the state. Brian and I hosted a meeting to get updates from each project manager. While some activities are delayed, current projects continue to move forward, despite the coronavirus situation.

Inventory: About 60% of the more than 2,500 artworks in the collection have been inventoried. The inventory is on hold because of coronavirus closures and restrictions.

Maintenance and Conservation: Advocacy for maintenance of the collection and needed conservation is ongoing. There are no direct sources of funds within any state agency that owns Percent for Art pieces to address the aging collection. Current highlights:

- In partnership with our project managers, we have set aside some Percent for Art funds for **maintenance and reinstallation of existing work at the University of Oregon and the State Library**.
- DAS and the Arts Commission have **signed an agreement that allows smaller project monies to be pooled together** for purchases or conservation needs.
- Spurred by vandalism to a high value painting by Michele Russo and reports provided to them about their collection, the risk management department at the University of Oregon is **developing a fund and methods of allocating funds to care for existing works**.
- Meanwhile, I have hope that the **Percent for Art Legislative Concept** to address both the administration budget for the program and maintenance for the collection will move forward to the Legislature in 2021.
- The **Oregon State Hospital Memorial maintenance project** continues. The HVAC system within the historic building is being serviced and examined, and a contract is in the works for the artists to address a structural issue.
Art in the Governor’s Office
Status: The Capitol Building and the Governor’s Office are closed to the public, with Betty LaDuke’s works still installed (including a painting that the Governor requested be moved into her personal office). I anticipate that at least the next two exhibition timelines will need to be modified because of the current crisis. Exhibitions are scheduled through January 2021.

2021-2022 Exhibitions: Over 80 artists have been nominated for exhibitions in 2021-2022, by arts professionals from across the state. Arts Commission staff will present a narrowed list of nominees to the Governor’s Office for final selection of 12 artists.

Request for funding: The Art in the Governor’s program is continually working to present the diversity of artists across the state. Because of the focus on presenting artists from further afield geographically, the budget need for funds for artwork transport and a fair honorarium has become apparent. We continue to work with the Governor’s Office to secure needed funding for this longstanding program.

Career Opportunity Grant Program
I have taken COG into my portfolio of work. The second round of FY2020 is currently under way, with the panel scheduled on April 29. A number of artists are reporting schedule changes as cancellations, closures and travel restrictions directly affect artists’ planned activities. I take heart that we can continue to provide funds to artists during this difficult time.

The Ford Family Foundation
Our new five-year agreement with The Ford Family Foundation includes several projects I am working on. These include a comprehensive artist registry of individual artists across the state and technical assistance with the panel process for the Hallie Ford Fellowship.

Professional Development
- Shadowing project manager Rebecca Banyas for a University of Oregon Percent for Art project (Chapman Hall)
- Served on art selection committee for the Patricia Reser Center for the Arts garage artwork for the City of Beaverton
- Artwork handling, maintenance and installation training with collections team at the Regional Arts and Culture Council and the Oregon Jewish Museum and Center for Holocaust Education.

Memorable Moments
It is certainly a memorable time that we find ourselves in – both bitter with a sense of anxiety and loss, but also a time of compassion, grounded-ness and slowing down. Perhaps it’s not memorable until I can look back on it in hindsight, which I hope will be soon.