



# Artist Relief Program

Application Deadline  
November 10, 2020

Due to Cancellations Scheduled Between  
March 1 – December 31, 2020  
Awards must be spent by: July 31, 2021  
Award Amount: \$1,000 - \$5,000

[Click here to access the Application](#)

For an application form in Spanish, Russian, simplified Chinese, Korean or Vietnamese visit:  
<https://www.oregonartscommission.org/grants/artist-relief-program>

Para asistencia en español, llame al 971-345-1641

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## About the Oregon Arts Commission

### Vision

The Oregon Arts Commission envisions a future where communities celebrate creative expression, artists and arts organizations thrive through robust public support, the arts are recognized as an essential economic driver and Oregon is recognized as a leader for equity and inclusion in the arts.

### Mission

To enhance the quality of life for all Oregonians through the arts by stimulating creativity, leadership and economic vitality.

## Funding Partners

The Artist Relief Program is administered by the Oregon Arts Commission, in partnership with Oregon Community Foundation and the James F. and Marion L. Miller Foundation.

### Oregon Community Foundation

Oregon Community Foundation (OCF) puts donated money to work in Oregon – more than \$100 million in grants and scholarships support Oregonians annually. For more than 45 years, OCF grantmaking, research, advocacy and community-advised solutions have helped individuals, families, businesses and organizations create charitable funds to improve lives for all Oregonians. Impactful giving – time, talent and resources from many generous Oregonians – creates measurable change.

### James F. and Marion L. Miller Foundation

James F. and Marion L. Miller Foundation envisions an Oregon where the arts thrive in supportive communities, and educational systems support the effectiveness of teaching and learning in every classroom.

## About the Artist Relief Program

### Purpose

The purpose of the Artist Relief Program is to provide relief funding to Oregon artists who have experienced financial hardship during the COVID-19 pandemic due to cancellations of exhibitions, performances, rehearsals or other activities with a stipend, events, teaching opportunities, book signings or other professional presentation opportunities.

The program supports professional artists from the disciplines listed below who have experienced or anticipate experiencing loss of revenue of \$1,000 or more between March 1 and December 31, 2020.

Artistic disciplines supported: Literature (creative non-fiction, fiction, play writing and poetry); Dance (including choreography); Music (composition and music performance); Theatre and Performance Art; Folk & Traditional Arts; Visual Arts (crafts, drawing, painting, photography, printmaking, sculpture, mixed media and new media); Design Arts; and Media Arts.

Artists from underserved communities, including (but not limited to) rural communities and communities of color, as well as artists with disabilities, are especially encouraged to apply.

### **Award Amounts**

Awards range from \$1,000 to \$5,000. Awards must be spent by July 31, 2021.

### **Payment Schedule**

Awards will not be paid out until approximately one month following notification. Applicants should plan accordingly.

## **Requirements and Limitations**

There is no match required for Artist Relief Program awards.

### **Deadline**

Applications must be submitted through the following link no later than 5:00 pm on the deadline date to receive consideration for review. The Arts Commission is not responsible for late applications and cannot guarantee processing of applications submitted after the published deadline.

Online application form (English):

<https://development.oregon4biz.com/acton/fs/blocks/showLandingPage/a/14786/p/p-0058/t/page/fm/0>.

Spanish, Russian, Chinese, Korean or Vietnamese application forms, available at

<https://www.oregonartscommission.org/grants/artist-relief-program>, must be submitted via email to [eleanor.sandys@oregon.gov](mailto:eleanor.sandys@oregon.gov).

### **Eligibility**

The Arts Commission has final determination on eligibility. The Arts Commission may review eligibility at any time and request more information as necessary.

Applicants must submit an individual application. While the Arts Commission acknowledges many artists work collaboratively, awards will be made only to individual artists.

At the time of the application deadline, all applicants must:

- Be 18 years of age or older;
- Have been domiciled in Oregon for at least one year (domicile is a person's fixed, permanent and principal home for legal purposes);
- Not be enrolled in a creative degree-bearing program either part-time or full-time;
- Have a social security or individual taxpayer identification number;
- Have ability to evidence, through appropriate documentation such as a resume, three (3) or more years of active professional participation in one or more of the supported artistic disciplines (see Purpose, above); and
- Have experienced or anticipate experiencing loss of revenue of \$1,000 or more due to COVID-19 related cancellations of exhibitions, performances, rehearsals or other activities with a stipend, events, teaching opportunities, book signings or other professional presentation opportunities from March 1, 2020 to December 31, 2020.

## Limitations

Artist Relief Program funds are unrestricted.

## How Applications are Reviewed

Arts Commission staff reviews submitted applications for eligibility, completeness and accuracy. Applications that meet program requirements are accepted for further review. Applications are then reviewed by a panel of arts professionals utilizing the published review criteria and scoring rubric. The Arts Commission considers panel recommendations for funding and determines final award amounts. A geographic distribution model will ensure that applicants from across Oregon are supported.

Applicants who would like to nominate a panelist for consideration to review applications may do so by filling out the nomination form at

[https://www.oregonartscommission.org/sites/default/files/publication\\_or\\_resource/resource\\_file/Grants\\_Panel\\_NominationForm.pdf](https://www.oregonartscommission.org/sites/default/files/publication_or_resource/resource_file/Grants_Panel_NominationForm.pdf)

## Review Criteria

The following review criteria will be used to evaluate applications (0 is the lowest score). The attached scoring rubric will guide panelists in scoring applications.

### **Professional Artistic Practice (0 to 30 points):**

- Clarity and coherence of artist practice or artistic point of view as demonstrated in artist statement or description of the applicant's artistic practice;
- Social, cultural or civic relevance of artistic practice; and
- Active participation and regular creation of artistic work in one or more of the supported artistic disciplines as evidenced in resume or bio.

### **Impact of Cancellations and Loss of Revenue on Artistic Practice (0 to 30 points):**

- Loss of revenue clearly explained or detailed; and

- Significance of cancellations and loss of revenue on artistic practice.

**Need and Access to Other Resources (0 to 40 points):**

- Degree of need and access to other resources. Factors taken into consideration include:
  - To what degree income sources are limited and/or not stable;
  - Degree of access or lack of access to relief funding; and
  - Whether applicant is facing immediate financial need (Immediate financial need means inability to pay for rent/mortgage, utility bills and/or food.).

## Application Questions

### Applicant Information

1. Name and Contact Information, including county of residence.
2. Optional demographic questionnaire: Answers to the questions will help the Arts Commission measure the outcomes of the program, including to what extent the program reached individuals from traditionally underserved communities.

### Eligibility

3. Do you meet the following eligibility requirements for this program?
  - Are you 18 years of age or older: Y/N
  - Have you been domiciled in Oregon for at least one (1) year (domicile is a person's fixed, permanent and principal home for legal purposes): Y/N
  - Do you certify that you are not enrolled in a creative degree-bearing program either part-time or full-time (Y = not enrolled): Y/N
  - Do you have a social security or individual taxpayer identification number: Y/N
  - Are you able to evidence, through appropriate documentation such as a resume, three (3) or more years of active professional participation in one or more of the supported artistic disciplines: Y/N
  - Have you experienced or anticipate experiencing loss of revenue of \$1,000 or more due to COVID-19 related cancellations of exhibitions, performances, rehearsals or other activities with a stipend, events, teaching opportunities, book signings or other professional presentation opportunities from March 1, 2020 to December 31, 2020: Y/N

### Professional Artistic Practice:

4. Select your artistic discipline: Literature; Dance; Music; Theatre & Performance Art; Folk & Traditional Arts; Visual Arts; Design Arts; Media Arts; Multidisciplinary.
5. Provide an artist statement or otherwise describe your artistic practice and artistic point of view. You may also use this space to describe the social, cultural or civic relevance of your practice (2,000 characters or less).
6. Artist Resume or Bio, pasted into the application form (8,000 characters or less).
7. Optional: Provide a URL link to a website, Instagram, video or video channel, or other link that demonstrates your professional artistic practice.

### Cancellations and Loss of Revenue

8. Approximately how much loss of revenue (in dollars) have you experienced or do you expect to experience due to COVID-19 related cancellations of exhibitions,

performances, rehearsals or other activities with a stipend, events, teaching opportunities, book signings or other professional presentation opportunities from March 1, 2020 through December 31, 2020?

- Please explain or detail losses (700 characters or less).
9. On a scale of 1 to 5, how significant are the cancellations to your artistic practice and professional career as an artist? (1 = not significant; 5 = detrimental).
- Please explain or describe the significance of the cancellations to your artistic practice and professional career as an artist (700 characters or less).

### **Need and Access to Resources**

10. Approximately what percentage of your income comes from your work as a professional artist? Multiple choice: Less than 15%; 15-30%; 30-50%; 50-75%; More than 75%.
11. Do you have other sources of income? Y/N
- If yes, on a scale of 1 to 5, how stable are your other sources of income? (1 = not stable; 5 = very stable)
12. Have you received or do you expect to receive relief funding from any source, including unemployment or other government aid? Y /N.
- If yes, please briefly describe the funding source, the amount of funding, and when it was received (700 characters or less).
13. Are you facing immediate financial need? (Immediate financial need means you are not able to pay for rent/mortgage, utility bills and/or food.) Y/N

## **Assistance**

Para asistencia en español, llame al 971-345-1641. La solicitud de subvención y las pautas están disponibles en español.

The application and guidelines are available in Spanish. Application forms are available in Russian, simplified Chinese, Korean and Vietnamese. Please visit the following link: <https://www.oregonartscommission.org/grants/artist-relief-program>. Non-English language applications must be submitted via email to [eleanor.sandys@oregon.gov](mailto:eleanor.sandys@oregon.gov).

Assistance with technical requirements and application scope is available from Arts Commission staff prior to the application deadline – please see Contact Information below. Applicants may also seek feedback after funding decisions have been made.

## **Appeal Process**

The Arts Commission recognizes that procedural errors may occur in the application process. The Arts Commission is committed to acknowledging errors and rectifying the effects. Appeals may not be made on the basis of an applicant's disagreement with an assessment of how the application met the review criteria, the judgment of a review panel or the amount of the award.

Applicants considering an appeal should contact the Arts Commission at 503-986-0082 or [arts.grants@oregon.gov](mailto:arts.grants@oregon.gov) for guidance. Letters of appeal must be submitted to the Arts Commission's Executive Director within 30 days of the panel meeting. Appeals are reviewed

and acted on by the Arts Commission's Board. Appeals may result in an approval of an award or an increase in the award amount if the applicant can satisfactorily document that the application was misrepresented or improperly reviewed through no fault of the applicant. If the appeal is supported by the Arts Commission Board, funds will be awarded only if available.

## Eligibility Appeal

Applicants not meeting one or more of the eligibility requirements as determined by staff are encouraged to discuss the decision with staff. Appeals concerning eligibility determination may be made. Letters of appeal must be submitted to the Arts Commission's Executive Director within 15 days from the decision. Appeals are reviewed and acted on by an Arts Commission committee. All decisions made by the Arts Commission committee are final.

## Contact Information

Questions? Please contact your regional Artist Relief Program applicant representative. Emails should include in the subject line "Artist Relief Program" and your name.

Portland Metro (Multnomah, Clackamas, Washington)

Eleanor Sandys

[Eleanor.Sandys@oregon.gov](mailto:Eleanor.Sandys@oregon.gov)

971-707-3004

Mid-Valley, South Valley, Mid-Coast (Yamhill, Marion, Polk, Lincoln, Benton, Linn, Lane)

Liora Sponko

[Liora.Sponko@oregon.gov](mailto:Liora.Sponko@oregon.gov)

971-345-1641

North & South Coast (Clatsop, Columbia, Tillamook, Coos, Curry, Douglas)

Sean Stevens

[Sean.Stevens@oregon.gov](mailto:Sean.Stevens@oregon.gov)

541-954-0903

North and South Central and Southern (Hood River, Wasco, Sherman, Klamath, Lake, Josephine, Jackson)

Marta Tarantsey

[Marta.Tarantsey@oregon.gov](mailto:Marta.Tarantsey@oregon.gov)

503-856-2693

Central & Eastern (Jefferson, Crook, Deschutes, Wallowa, Union, Baker, Gilliam, Morrow, Umatilla, Wheeler, Grant, Harney, Malheur)

Stephanie Prybyl

[Stephanie.Prybyl@oregon.gov](mailto:Stephanie.Prybyl@oregon.gov)

503-949-1710

## If You Receive an Award

### Receiving Payment

An award contract will be sent to the email address in the application. A W9 form will be included, which must be completed for tax purposes. Awardees will receive a 1099 form at the end of the calendar year. Artists are responsible for verifying the tax liability for the award. The Arts Commission at any time may require additional information prior to awarding funds or during the funding period.

### Final Report

Information is required from award recipients at the conclusion of the funding period. To help the Arts Commission report on the results of public funding, entities receiving awards must complete a final report. Final reports must be submitted within 30 days of the completion of the funding period of July 31, 2021.

All awardees are subject to periodic monitoring by the Arts Commission and must retain fiscal records for a period of three (3) years following completion of the funding period that ends July 31, 2021. Award recipients that have been previously funded by the Arts Commission must fulfill outstanding final reporting requirements before new funds will be distributed.

The following question will be collected on the Final Report.

- Did you spend the award amount in the activity period? Y/N

If you have questions on the final report, please contact the Arts Commission at [arts.grants@oregon.gov](mailto:arts.grants@oregon.gov) or call 503-986-0082.