



FY 2021 Individual Artist Fellowship Guidelines: Performing Arts

Application Deadline:
October 15, 2020, 5:00 pm

Funding Period:
January 1, 2021-December 30, 2021

Para asistencia en español, llame al 971-345-1641

Applications must be submitted via email to Deborah.vaughn@oregon.gov
The application form is available online:

<https://www.oregonartscommission.org/publications-and-resources/fy21-fel-application>

Award Amount: \$5,000

Contents

About the Oregon Arts Commission.....	2
Vision	2
Mission	2
Strategic Plan	2
About the Fellowship Program	2
Purpose of Artist Fellowships	2
Award Amounts	2
Requirements & Limitations	3
Deadline	3
Eligibility	3
How Applications are Reviewed	3
Review Criteria.....	4
Application Materials.....	4
Question 1	4
Question 2	4
Question 3	4

Additional Materials	4
Assistance.....	5
Appeal Process	5
If You Receive an Award.....	6
Final Report	6

About the Oregon Arts Commission

Vision

The Oregon Arts Commission envisions a future where communities celebrate creative expression, artists and arts organizations thrive through robust public support, the arts are recognized as an essential economic driver and Oregon is recognized as a leader for equity and inclusion in the arts.

Mission

To enhance the quality of life for all Oregonians through the arts by stimulating creativity, leadership and economic vitality.

Strategic Plan

The Oregon Arts Commission’s full strategic plan is available on our website at www.oregonartscommission.org/booklets/Oregon_Arts_Commission_Plan_Booklet

About the Fellowship Program

Purpose of Artist Fellowships

The purpose of the Artist Fellowship Program is to honor Oregon's professional artists and their achievements while supporting efforts to advance their careers. Arts Commission review panels look for Oregon artists of outstanding talent, demonstrated ability and a commitment to the creation of new work. The Commission offers Fellowships in multiple artistic disciplines in alternating years: even-numbered fiscal years: Visual Arts (including crafts, drawing, painting, photography, printmaking, sculpture, mixed media and new media) and Design Arts. Odd-numbered fiscal years: Performing Arts (choreography, dance, music composition, music performance, theater, performance art, storytelling and puppetry). Media Artists are supported through partnership funding with the NW Film Center. Literary Artists are supported through partnership funding with Literary Arts.

Artists from underserved communities, including (but not limited to) rural communities and communities of color, are especially encouraged to apply.

Award Amounts

Awards will be up to \$5,000, with no matching funds required. There is no pre-determined number of Fellowships to be awarded in each discipline. The Arts

Commission determines awards based on number of applications and available grant funds. There are limited resources and all applicants may not receive funding.

Awards will not be paid out until after the start of the calendar year. Applicants should plan accordingly.

Requirements & Limitations

Deadline

All applications for the Fellowship program must be submitted by completing the application form:

<https://www.oregonartscommission.org/publications-and-resources/fy21-fel-application>

Completed application forms must be emailed to Deborah.vaughn@oregon.gov no later than 5:00 p.m. on October 15, 2020, to be considered for review. The Arts Commission is not responsible for late applications and cannot guarantee processing of applications submitted after the published deadline.

Eligibility

The Arts Commission has final determination on eligibility. The Arts Commission may review eligibility at any time and request more information as necessary.

All applicants must at the time of application:

- Be 18 years of age or older
- Not be enrolled in a creative degree-bearing program either part-time or full-time
- Submit an individual application. While the Arts Commission acknowledges many artists work collaboratively, awards will be made only to individual artists.
- Have been domiciled in Oregon for at least one year (Domicile is a person's fixed, permanent and principal home for legal purposes);
- Have not received an Oregon Arts Commission Fellowship in the prior five years; and
- Submit only one Fellowship application per year.

How Applications are Reviewed

Arts Commission staff reviews submitted applications for eligibility, completeness and accuracy. Applications that meet program requirements are accepted for further review.

Applications are then reviewed by a panel of professionals with experience in the arts and other fields relevant to the grant program. The Arts Commission considers panel recommendations for funding and determines final award amounts.

Documentation of the artist's work is the most important component of the application and artists are strongly advised to submit well-documented and clearly identified work samples for review. Fellowships are awarded primarily based on the creative excellence presented in the applicant's work samples. All work samples should be clear, legible and/or audible reproductions of the applicant's work.

Membership on review panels changes every year, so applicants should not assume that panelists have any prior knowledge of their work. Applicants who would like to nominate a panelist for consideration to review applications may do so by filling out the nomination form at

https://www.oregonartscommission.org/sites/default/files/publication_or_resource/resource_file/Grants_Panel_NominationForm.pdf

Review Criteria

The following review criteria will be used to evaluate Fellowship applications:

- Aesthetic quality of the applicant's submitted artwork;
- Artists' sustained professional achievement; and
- Potential for the artist's future contribution to the field.

Application Materials

Question 1

Artist Statement (max 2,500 characters): Describe your artistic practice, including the particular conceptual, aesthetic or material direction you are concerned with or interested in pursuing. You may wish to discuss your process, intent, artistic development or your connection to the region.

Question 2

Live link to a file sharing folder with Additional Materials as described below

Question 3

Password to file sharing folder, if required

Additional Materials

Submit all files described below via a single URL linking to a Dropbox folder, Vimeo album, Google Drive or similar file sharing service. If you cannot enclose all files in one folder/link, which is strongly preferred, link instead to a PDF that describes files and provides individual links.

- Resume: A PDF file outlining professional accomplishments (no more than two pages)
- Work Sample Descriptions (name file "lastname_worksamples.pdf") A PDF document with the following information for each sample: File name, password if required, title, date, medium, measurements, total time or page length, role of the artist in production, location and facility of production and additional

production credits. If the work sample reflects work with another individual, a description of the applicant's role in the work must be provided (i.e. dancer in red).

- Up to 10 Work Samples
 - Still or moving image files depicting individual pieces, installations designs, models or products. (Total combined running time of all audio and video submissions not to exceed 15 minutes).
 - Audio files with formats: AIFF, WAV, XMF and MP3. (Total combined running time of all audio and video submissions not to exceed 15 minutes).
 - Composers Only: Submit a minimum of one score to accompany a work sample.

Assistance

Upon request, Arts Commission application materials will be made available in an alternate format such as Braille, large type, or on audiotape. For applicants who are hearing-impaired and require TDD assistance, please call 800-735-2900.

Assistance with technical requirements and application scope is available from Arts Commission staff prior to the application deadline. Applicants may also seek feedback after funding decisions have been made. Call 503-986-0082 or email arts.grants@oregon.gov with questions. The guidelines are available online at <http://www.oregonartscommission.org/grants>.

Appeal Process

The Arts Commission recognizes that procedural errors may occur in the application process and is committed to acknowledging errors and rectifying the effects. Appeals may not be made on the basis of an applicant's disagreement with an assessment of how the application met the review criteria, the judgment of a review panel or the amount of the award.

Applicants considering an appeal should contact the Arts Commission at 503-986-0082 or arts.grants@oregon.gov for guidance. Letters of appeal must be submitted to the Arts Commission's Executive Director within 30 days of the panel meeting. Appeals are reviewed and acted on by the Arts Commission's Board. Appeals may result in an approval of an award or an increase in the award amount if the applicant can satisfactorily document that the application was misrepresented or improperly reviewed through no fault of the applicant. If the appeal is supported by the Arts Commission's Board, funds will be awarded only if they are available.

Applicants not meeting one or more of the eligibility requirements as determined by staff are encouraged to discuss the decision with staff. Appeals concerning eligibility determination may be made. Letters of appeal must be submitted to the Arts Commission's Executive Director within 15 days from the decision. Appeals are

reviewed and acted on by an Arts Commission committee. All decisions made by the Arts Commission board or committees are final.

If You Receive an Award

An award contract will be sent to the address in the application. A W9 form will be included, which must be completed for tax purposes. Awardees will receive a 1099 at the end of the calendar year. Artists are responsible for verifying the tax liability for the award. The Oregon Arts Commission at any time may require additional information prior to awarding funds or during the funding period. If your opportunity changes in any way during the funding period, you are required to notify the Oregon Arts Commission in writing of the changes.

Final Report

Information is required from award recipients at the conclusion of the funding period. To help the Arts Commission report on the results of public funding, entities receiving awards must complete a final report. Final reports must be submitted within thirty 30 days of the completion of the funding period. All awardees are subject to periodic monitoring by the Arts Commission and must retain fiscal records for a period of three (3) years following completion of the funding period.

Award recipients that have been previously funded by the Arts Commission must fulfill outstanding final reporting requirements before new funds will be distributed.

At the completion of the one-year Fellowship period, artists must submit a final report describing the activities undertaken during the Fellowship funding period and describing the impact of an Arts Commission Fellowship on the artists' professional career.

Final report data will not be reviewed by the Arts Commission's grant panels and does not affect current or future applications. This information will be used by the Arts Commission for reporting purposes and is required with the final report for funded projects.

If you have questions, please contact Deb Vaughn at deborah.vaughn@oregon.gov or call 503-986-0085.