



FY2021 MEDIA ARTS FELLOWSHIP GUIDELINES

Application Deadline:

March 31, 2021, 5:00 pm

Activity Period:

June 1, 2021 through June 30, 2022

Award Amount: \$5,000

Applications must be submitted through the online form: [Link to online form](#)

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About the Oregon Arts Commission

Vision

The Oregon Arts Commission envisions a future where communities celebrate creative expression, artists and arts organizations thrive through robust public support, the arts are recognized as an essential economic driver and Oregon is recognized as a leader for equity and inclusion in the arts.

Mission

To enhance the quality of life for all Oregonians through the arts by stimulating creativity, leadership and economic vitality.

Strategic Plan

The Oregon Arts Commission's full strategic plan is available on our website at [www.oregonartscommission.org/booklets/Oregon Arts Commission Plan Booklet](http://www.oregonartscommission.org/booklets/Oregon_Arts_Commission_Plan_Booklet)

About the Northwest Film Center

The Northwest Film Center is a regional media arts organization founded in 1971 to encourage the study, appreciation, and utilization of the moving image arts, foster their artistic and professional excellence, and help create a climate in which they may flourish.

The oldest media arts organization in the Northwest, the Center's activities include year-round exhibition programs, classes and workshops for adults and youth, community-based media artist residency programs, and artist services including low-cost equipment access and the Oregon Media Arts Fellowship. In all, the Center serves 80,000 people annually.

The Center provides a creative space for individuals to cultivate their voices and for audiences to explore the region, the world, and the art of film. Through mutually supportive relationships, regional filmmakers are supported as artists, educators, mentors, and community leaders, strengthening cinema's place in the creative, social, and economic sectors of the community.

About the Fellowship Program

Purpose of Artist Fellowships

Artist Fellowships honor Oregon's professional artists and their achievements while supporting efforts to advance their careers. Oregon Media Arts Fellowships provide financial and other support for production expenses to enable Oregon film or video artists to create or complete new work or works-in-progress. Review panels look for Oregon artists of outstanding talent, demonstrated ability and commitment to the creation of new work.

The program is funded by the **Oregon Arts Commission** and administered by the **Northwest Film Center**. The Arts Commission offers Fellowships in multiple artistic disciplines, including Visual Arts and Performing Arts. Literary artists are supported through partnership

funding with Literary Arts. More information is available on the [Individual Artist Fellowship page](#) on the Arts Commission website.

Award Amounts

Awards are up to \$5,000, with no matching funds required. There is no pre-determined number of Fellowships to be awarded. Awards are based on number of applications and available grant funds. There are limited resources and all applicants may not receive funding.

Payment Schedule

Grant awards will be paid within two months of notification of receiving an award. Applicants should plan accordingly.

Requirements & Limitations

Deadline

All applications for the Fellowship program must be submitted by completing the online application form through the following link no later than 5:00 p.m. on March 31, 2021, to be considered for review: [Link to online form](#).

The Northwest Film Center and Arts Commission are not responsible for late applications and cannot guarantee processing of applications submitted after the published deadline.

Eligibility

The Arts Commission or Northwest Film Center have final determination on eligibility and may request more information as necessary.

At the time of application, all applicants must:

- Be 18 years of age or older;
- Not be enrolled in a creative degree-bearing program either part-time or full-time;
- Submit an individual application. Joint applications from two or more artists are not accepted. While the Arts Commission and Northwest Film Center acknowledge many artists work collaboratively, awards will be made only to individual artists.
- Have been domiciled in Oregon for at least one year (Domicile is a person's fixed, permanent and principal home for legal purposes);
- Have not received a Media Arts Fellowship or any Oregon Arts Commission Fellowship in the prior five years; and
- Submit only one Fellowship application per year.

How Applications are Reviewed

Northwest Film Center staff reviews submitted applications for eligibility, completeness and accuracy. Applications that meet program requirements are accepted for further review.

Applications are then reviewed by a panel of professionals with experience in the arts and other fields relevant to the grant program. The Northwest Film Center considers panel recommendations for funding and determines final award amount.

Documentation of the artist's work is the most important component of the application and artists are strongly advised to submit well-documented and clearly identified work samples for review. Fellowships are awarded primarily based on the creative excellence presented in the applicant's work samples. All work samples should be clear, legible and/or audible reproductions of the applicant's work.

Membership on review panels changes every year, so applicants should not assume that panelists have any prior knowledge of their work.

Review Criteria

The following review criteria will be used to evaluate Fellowship applications:

- Aesthetic and artistic quality of the applicant's submitted artwork;
- Artists' sustained professional achievement; and
- Potential for the artist's future contribution to the field.

Application Materials

Question 1

Artist Statement (max 2,500 characters): Describe your artistic practice, including the particular conceptual, aesthetic or material direction you are concerned with or interested in pursuing. You may wish to discuss your process, intent, artistic development or your connection to the region.

Question 2

Live link to a file sharing folder with Additional Materials as described below.

Question 3

Password to file sharing folder, if required.

Additional Materials

Submit all files described below via a single URL linking to a Dropbox folder, Vimeo album, Google Drive or similar file sharing service. If you cannot enclose all files in one folder/link, which is strongly preferred, link instead to a PDF that describes files and provides individual links.

- **Resume:** A PDF file outlining professional accomplishments (no more than two pages)
- **Work Sample Descriptions** (name file “lastname_worksamples.pdf”): A PDF with the following information for each sample: Filename, password if required, title, date, medium, total time, role of the artist in production, location and facility of production and additional production credits, etc., as well as start and end time of desired segment for review (if longer than 10 minutes). If the work sample reflects work with another individual, a description of the applicant's role in the work must be provided (i.e. dancer in red).
- **Up to 10 Work Samples**
 - Still or moving image files depicting individual pieces, installation designs, models or products. (Total combined running time of all audio and video submissions not to exceed 15 minutes).
 - Audio files with formats: AIFF, WAV, XMF and MP3. (Total combined running time of all audio and video submissions not to exceed 15 minutes).

Assistance

Upon request, application materials will be made available in alternate format such as Braille, large type or on audiotape. For applicants who are hearing-impaired and require TTD/TTY assistance, call 800-735-2900.

Assistance with technical requirements and application scope is available from Northwest Film Center staff prior to the application deadline. Applicants may also seek feedback after funding decisions have been made. Email ben@nwfilm.org or call 503-276-4222 with questions. The guidelines are available online at <http://www.oregonartscommission.org/grants>.

Appeal Process

The Arts Commission recognizes that procedural errors may occur in the application process and is committed to acknowledging errors and rectifying the effects. Appeals may not be made on the basis of an applicant’s disagreement with an assessment of how the application met the review criteria, the judgment of a panel or the amount of the award.

Applicants considering an appeal should contact the Arts Commission at 503-986-0082 or arts.grants@oregon.gov for guidance. Letters of appeal must be submitted to the Arts Commission’s Executive Director within 30 days of the panel meeting. Appeals are reviewed and acted on by the Arts Commission’s Board. Appeals may result in an approval of an award or an increase in the award amount if the applicant can satisfactorily document that the application was misrepresented or improperly

reviewed through no fault of the applicant. If the appeal is supported by the Arts Commission's board, funds will be awarded only if they are available.

Applicants not meeting one or more of the eligibility requirements as determined by staff are encouraged to discuss the decision with staff. Appeals concerning eligibility determination may be made. Letters of appeal must be submitted to the Arts Commission's Executive Director within 15 days of the decision. Appeals are reviewed and acted on by an Arts Commission committee. All decisions made by the Arts Commission board or committees are final.

If You Receive an Award

An award contract will be sent to the address in the application. A W9 form will be included, which must be completed for tax purposes. Awardees will receive a 1099 at the end of the calendar year. Artists are responsible for verifying the tax liability for the award. The Northwest Film Center or Arts Commission at any time may require additional information prior to awarding funds or during the funding period. If your opportunity changes in any way during the funding period, you are required to notify the Northwest Film Center in writing of the changes.

If you have questions, please contact Ben Popp at ben@nwfilm.org or call 503-276-4222.